

TOLIKAN CHAPTER

Planning Meeting [X] Regular Meeting [] Special Meeting []

MINUTES

November 5, 2017

CALL MEETING TO ORDER:

President Clark called the meeting to order at 10:15 a.m. with a quorum present.

INVOCATION: Arnold Slowman

REVIEW AND APPROVE AGENDA:

President Clark read and reviewed the agenda.

Motioned: Louise Scott

Seconded: Rosalinda Nelson

ACTION: The following resolutions were added to the agenda:

1. **Resolution # TC-086:** Requesting resolution to Navajo Nation Parks and Recreation to improve the entrance road and parking area of the Four Corners Monument using the money generated for the monument.
2. **Resolution # TC-085:** Supporting resolution to Navajo Nation Veterans Administration, Navajo Nation Office of Controller, Navajo Nation Veterans Board of Commission, Navajo Nation President Russell Begaye and Vice-President Jonathan Nez to consider Veterans Trust Fund allocated to Tolikan Chapter to be direct deposited into the Tolikan Chapter bank account with Wells Fargo Bank.
3. **Resolution # TC-087:** Opposing H.R. 3990 – National Monument Creation and Protection Act.
4. **Resolution # TC-088:** Requesting resolution to Tolikan Chapter to allow Tolikan Local Senior Center to move from the Chapter House into the old Head Start Building to utilize the building with the St. Mary Food Bank.
5. A request was made to put the resolution on approving and support the efforts of the Four Corners Regional Health Center (FCRHS-Red Mesa) to establish and explore the possibility of becoming a PL 93-638 entity and requesting signature approval from the Health Education Human Services Committee of the 23rd Navajo Nation Council, Nabikiyati Committee to support and fulfill the intent of this resolution back on the agenda under Old Business. President Clark stated the officials will meet on this first before it is put back on the agenda until December 2017 meeting.

Vote: 05-00-01

REVIEW AND APPROVE MINUTES:

The minutes for October 1, 2017 planning meeting were completed and distributed for review. President Clark asked and everyone agreed to accept the minutes as written.

Motioned; Lovena Lee

Seconded: Louise Scott

Vote: 05-00-01

ANNOUNCEMENTS/VISITORS: 1. Fran Pahe

President Clark:

11/08/17: Home owners' training at 10:00 a.m. by NTUA.

11/10/17: Veterans Day holiday

11/12/17: Regular chapter meeting at noon.

11/19/17: The Annual Roy family Thanksgiving Dinner at 10:00 to 3:00 p.m. everyone invited.

11/23/17: Thanksgiving Day

Davis Filfred:

11/06/17: Meeting with NAPI

11/08/17: RDC meeting

11/15/17: RDC meeting at Red Mesa. It is Red Mesa Chapter's Community Land Use Plan re-certification.

11/24/17: Navajo Nation Thanksgiving Holiday

Mr. Filfred requested to be excused to attend Mexican Water Chapter meeting and 1:00 is TeecNosPos Chapter meeting.

Arnold Slowman:

11/06/17: Regional Emergency Preparedness meeting at Red Mesa Chapter for Mexican Water, TeecNosPos, Red Mesa, Aneth and Tolikan. He was told to bring the ALERT Team.

11/11/17: Veterans Day Event is scheduled at his residence all day with a meal and Native American Church meeting. Several teepees will be set up.

11/09/17: Emergency Preparedness meeting at 1:00 p.m. at Red Mesa Chapter.

Lovena Lee:

11/7, 8 & 9/17: Three people will be going to the federal budget session for 2020 budget preparation in Flagstaff.

11/08/17: Food Bank Day

11/10/17: Veterans Day dinner at the Senior Center starting at 10:00.

11/21/17: Senior Center Thanksgiving dinner.

Rosalinda

11/19/17: Veterans meeting at 1:00 p.m.

Kathy Nevayaktewa:

11/08/17: NTUA homeowners training. Did invites to all officials, pass officials, etc. Lovena and Lena will not attend.

President Clark gave floor to Lovena Lee to conduct the meeting.

OLD BUSINESS: None

NEW BUSINESS:

1. **Resolution # TC-086:** Requesting to utilize fund in the amount of \$1,900.00 (Land Claim fund) for community Thanksgiving, Christmas and Appreciation Dinner on December 17, 2017 including the Annual Christmas Parade on December 16, 2018 at 6:00 p.m. (1st 2nd 3rd place awards). Lovena Lee presented the resolution. This will include sacked candies, etc. Appreciation is for Sarah Lee and Leslie Tsinniginnie.

A discussion was held on the content of the resolution which includes three items: purchasing food, purchasing gifts, and purchasing awards. It was agreed to utilize the following three accounts as follows according to the policy and procedures and availability of funds:

Land Claims Fund-----\$1,900.00 – Food

Sales Tax Fund----- \$ 200.00 – Gifts (2 Pendleton Blanket and Pillow Set)

01 Account Fund-----Parade Prizes: 1st prize \$40.00, 2nd prize \$30.00 and 3rd prize \$20.00

Motioned: Arnold Slowman

Seconded: Rosalinda Nelson

Vote: 05-00-02

2. **Resolution # TC-087:** Requesting to purchase coal for elders and disabled in need of winter home heating from Peabody Coal CO. using emergency fund. Resale at \$10.00 a bag. Lovena Lee presented the resolution.

Motioned: Louise Scott

Seconded: President Clark

ACTION: A discussion was held on purchasing coal. It was agreed to purchase coal to have it in stock in case there is an emergency. Some of it will be available for resale to the elders and disabled in need. It will be resold at \$10.00 a bag. The chapter needs a lot of money to be used for emergency, wood, coal, food and feed for livestock. Emergency has to be declared to distribute food, etc. free. We tell everyone to get prepared for winter and any emergency situations. It is good to resale to replenish the Emergency Fund Account.

Navajo Nation Emergency Management is getting all the chapters to have their Emergency Preparedness Plan in place. Not just for food and feed, but in case there is war, a real disaster, an unforeseen emergencies, etc.

It was agreed to have the wood and coal in stock and to have them resold. It will be free to those in need with no income.

Woody Lee stated that we cannot micro manage the chapter accounts. It is the Chapter Administration duties and responsibilities. President Clark agreed, but for the audit purpose, the Chapter Administration has to report to the chapter officials on what is being expanded.

Vote: 07-00-00

3. **Resolution # TC-088:** Requesting to authorize Tolikan Chapter Administration to purchase firewood from Navajo Nation Forestry Department to be resold according to Emergency Preparedness Plan utilizing the Emergency Fund. Lovena Lee presented the resolution.

Motioned: Arnold Slowman

Seconded: Louise Scott

ACITON: Arnold Slowman reported he went to an orientation in Window Rock with Navajo Nation Natural Resources on policy, procedure and law on fire wood hauling and using it. People selling with a permit can sell firewood to the chapter. The chapter can issue firewood permit.

It was agreed to resale the firewood at core price and it will be left up to Chapter Administration. The firewood will be hauled in the chapter truck and trailer. Some pellets will be purchased to keep in stock in case of emergency. It was suggested to have Chapter Administration explore the building codes for local residences since they do renovations, hire extra PEP workers to haul firewood, and use students during the winter break to help haul firewood. Chapter Administration will research the liability clause for those hauling firewood and to check on reselling the firewood. A record will be kept on who receives free firewood. The firewood will be divided, some for resale and some to be kept in stock for emergency. The money from resale goes back into the Emergency Fund Account.

Vote: 06-00-01

4. **Resolution # TC-089:** Requesting Tolikan Chapter Administration to revise the Plan of Operation for the Tolikan Chapter Truck. Lovena presented the resolution.

Motioned: President Clark

Seconded: Louise Scott

ACTION: President Clark explained the cost to use the truck, the mileage report, who drives it requires a tribal permit, insurance (if insurance is expired, the truck cannot be used), and where to have it parked? It has been parked at Sarah Lee's residence. It is here to be used. Lovena Lee, Kathy Nevayatowa and Arnold Slowman have Navajo Nation driving permit to drive the chapter truck. The truck is a chapter property. It is

listed in the Inventory list with a tag. Do we need to trade it in? This is Administration's responsibility to decide.

The revised Plan of Operation for the chapter truck will be attached to the Emergency Preparedness Plan. It is parked at Arnold Slowman's residence with the flatbed. Navajo Nation calls for a trade in when a vehicle reaches 80,000 miles. The Blue Truck parked in the garage was also mentioned for a traded in.

The Plan of Operation for the chapter truck will include a monthly report, where it will be parked, it is used for hauling supplies, firewood and who will drive it, Chapter Administration will review the present Plan of Operation. They will check on the value according to Blue Book.

Vote: 07-00-00

5. **Resolution # TC-090:** Requesting to approve a blanket resolution for Fiscal Year 2018 for Public Employment Program (PEP) projects: 1. Home Improvement, 2. Office Aide, and 3. Temporary Support Services. Lovena Lee presented the resolution.

Motioned: President Clark

Seconded: Louise Scott

ACTION: President Clark explained the three major items listed for the PEP. They are most needed for home improvement. During an audit we are asked for the number of home improvement completed, etc.

Kathy Nevayaktewa explained the chapter has a policy on PEP workers. They have their own project application. Project application is completed also for wood hauling. The project application list their duties individually. Also for USDA, a project application and scope of work has to be completed and submitted to USDA by quarter. The newly hired office aide will work from November 6, 2017 to the end of December 2017.

Vote: 6-00-00

6. **Resolution # TC-091:** Supporting resolution to Navajo Nation Veterans Administration, Navajo Nation Office of Controller, Navajo Nation Veterans Board of Commission, Navajo Nation President Russell Begaye and Vice-President Jonathan Nez to consider Veterans Trust Fund allocated to Tolikan Chapter to be direct deposited into the Tolikan Chapter bank account with Wells Fargo Bank. Lovena Lee presented the resolution and gave the floor to Louise Scott to read the drafted resolution into the record.

Motioned: Louise Scott

Seconded: Arnold Slowman

ACTION: Rosalinda Nelson got the floor to explain the intent of the resolution. She explained Howard Yazzie and herself planned this when he was the commander because it takes time for our veterans to receive their assistance checks processed through the Agency Veterans Office. This is a plan to avoid long waiting periods for our veterans to receive their assistance checks. Wallace Charley of the Agency Veterans Office advised the Veterans Committee to go ahead with the resolution.

Vote: 07-00-00

9. **Resolution # TC-092:** Requesting resolution to Navajo Nation Parks and Recreation to improve the entrance road and parking area of the Four Corners Monument using the money generated for the monument.

Motioned: President Clark

Seconded: Woody Lee

8. **Resolution # TC-093:** Resolution of the Tolikan Chapter opposing H.R. 3990 – National Monument Creation and Protection ACT.

Motioned: Woody Lee

Seconded: Louise Scott

10. **Resolution # TC-094:** Requesting resolution to Tolikan Chapter to allow Tolikan Local Senior Center to move from the Chapter House into the old Head Start Building to utilize the building with the St. Mary Food Bank.

Motioned: Woody Lee

Seconded: Arnold Slowman

ACTION: President Clark explained the Veterans Committee requested for the old Head Start Building, but they were advised and moved into the Administration Building. The Food Bank is using the building now. They do similar services of the senior center. Our center is a congregated meal site for the seniors within the chapter using the sink and kitchen. If they take over the Head Start Building, it will be improved for them.

Lovena Lee reported Office of Environmental Health (OEH) will inspect the building after they move in. When the refrigerator and stove are moved in, they will do a sanitation inspection and issue a permit. They do not do pre-assessment.

Vote: 06-00-00

REPORTS:

- | | | |
|-------------------------|---------------------------|---------------------------------|
| 1. Chapter Officials | 5. Chapter Administration | 9. DNA Representative |
| 2. Grazing Committee | 6. TCDC | 10. Northern Agency Fair Board |
| 3. Council Delegate | 7. Veterans Committee | 11. Peace Maker Representatives |
| 4. Senior Local Council | 8. CHR | |

President Clark motioned; seconded by Louise Scott, to refer the reports to the regular chapter meeting November 12, 2017.

ACTION: A request was made to have the superintendent of Red Mesa Unified School present a report to the chapter during the regular chapter meeting. The superintendent will be invited.

Vote: 06-00-00

NEXT MEETING DATE: December 3, 2017 @ 10:00 a.m.

ADJOURNMENT: 12:49 Pm

Motioned: President Clark

Seconded: Louise Scott

Vote: 06-00-00

Submitted by:

Louise Scott, Chapter Secretary/Treasurer

Date